

Finance Committee
Y Pwyllgor Cyllid

Cynulliad
Cenedlaethol
Cymru
National
Assembly for
Wales



To Consultees

Cardiff Bay
Cardiff
CF99 1NA

November 2012

A call for evidence – Asset Management

The Finance Committee is calling for information to help inform our inquiry into the process of Asset Management.

This inquiry will adopt a cross –public sector approach under two main areas:

- **Processes involved in the management of the Welsh Government’s own estate;** and
- Guidance, support and the promotion of good practice by the Welsh Government in relation to asset management across the wider Welsh public sector.

The Committee would welcome your views on any or all of the following points:

- Is asset management linked to wider strategic and policy objectives, both in the Welsh Government, and across the wider public sector?
- What lessons can, or have, been learnt from existing good practice in Wales, or elsewhere, in relation to approaches to asset management improvement in the public sector.
- What progress has been made by the Welsh Government in strategic asset management and implementing initiatives to improve the efficiency of asset management across the Welsh public sector?
- In 2010 the Wales Audit Office made the following recommendations, from your experience, to what extent has progress been made in relation to these?

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FinanceCommittee@wales.gov.uk

- The Assembly Government should enable more effective land and buildings management across Wales by consulting with public bodies to ascertain what further guidance, information, support and incentives may be required to encourage an improved and more co-ordinated approach to the management of land and buildings.
- Ensure land and buildings strategies are up to date and link clearly with corporate and service objectives.
- Involve all stakeholders in the development of land and buildings strategies with ownership of the strategies at the highest level.
- Develop service land and buildings plans which link to the corporate land and buildings strategy.
- Integrate land and buildings management with service planning, workforce planning and ICT strategies, doing more to improve utilisation through flexible working and land and buildings rationalisation.
- Ensure roles and responsibilities for managing land and buildings are clearly defined, understood and communicated.¹

Providing information to the Committee

Interested parties are invited to submit written evidence to the Clerk of the Finance Committee at the above address, to arrive by Friday 11 January 2013. If you wish **to contribute but are concerned that you won't be able to meet this deadline**, please speak with the Clerk of the Committee on 029 2089 8409.

If possible, please supply an electronic version in MS Word or Rich Text format, by e mail to FinanceCommittee@wales.gov.uk by Friday 11 January 2013.

Disclosure of Information

Witnesses should be aware that once written evidence has been submitted to the Committee it is treated as the property of the Committee.

The Committee welcomes contributions in English or Welsh, and we ask organisations with Welsh Language policies/schemes to provide bilingual submissions, in line with their public information policies.

It is the Committee's intention to place written evidence on its website, and it may subsequently be printed with the report. The National Assembly will not publish information which it considers to be personal data with the exception of personal opinion and personal data relating to your identity as author of the evidence and the capacity, if any, in which you provide the evidence (for example, a job title).

¹ Wales, Audit Office, [Buildings Management National Briefing](#), June 2010 [accessed 16 November 2012]

However, in the event of a request for information (which includes personal data) being submitted under the Freedom of Information Act 2000, it may be necessary to disclose, in whole or in part, personal data that you provide. This may include personal data which has previously been removed by the National Assembly for publication purposes (as described in the paragraph above).

If you are providing any information, other than personal data, which you feel is not suitable for public disclosure, or if you do not wish your identity, as author of the evidence, to be disclosed, this must be clearly identified and it is up to you to stipulate which parts should not be published, and to provide a reasoned argument to support this. The National Assembly will take this into account when publishing information or responding to requests for information.

Further information about the Finance Committee and its call for information can be found at: www.assemblywales.org

Yours sincerely

A handwritten signature in black ink that reads "Jocelyn Davies". The signature is written in a cursive style with a large initial 'J'.

Jocelyn Davies
Chair, Finance Committee

Blaenau Gwent County Borough Council
Bridgend County Borough Council
Caerphilly County Borough Council
Cardiff County Council
Carmarthenshire County Council
Ceredigion County Council
City and County of Swansea
Conwy County Borough Council
Denbighshire County Council
Flintshire County Council
Gwynedd Council
Isle of Anglesey County Council
Merthyr Tydfil County Borough Council
Monmouthshire County Council
Neath Port Talbot County Borough Council
Newport City Council
Pembrokeshire County Council
Powys County Council
Rhondda Cynon Taff County Borough Council
Torfaen County Borough Council
Vale of Glamorgan Council
Wrexham County Borough Council

Health Boards

Abertawe Bro Morgannwg University Health Board
Aneurin Bevan Health Board
Betsi Cadwaladr University Health Board
Cardiff & Vale University Health Board
Cwm Taf Health Board
Hywel Dda Health Board
Powys Teaching Health Board

Health Trusts

Public Health Wales NHS Trust
Velindre NHS Trust
Welsh Ambulance Services NHS Trust

Education Authorities

Blaenau Gwent Education
Bridgend Children Services Department
Caerphilly of Directorate of Education and Leisure
Cardiff Council
Ceredigion Education and Community Service
Department
Conwy Education Service
Denbighshire County Council Education
Gwynedd Council Education Department
Flintshire County Council Education
Isle of Anglesey Education
Merthyr Tydfil Education
Monmouthshire Education Department
Neath Port Talbot

Newport City Council
Pembrokeshire Education and Children Service
Learning Opportunities Powys County Council
Rhondda Cynon Taf
Swansea Education Department
Torfaen Education Department
Vale of Glamorgan
Wrexham Children and Young People Services

General

Cymdeithas Tai Eryri
Forestry Commission Wales
Chwarae Teg
UK Steel Enterprise Limited
Higher Education Funding Council for Wales
Countryside Council for Wales
Constructing Excellence in Wales

Official Agencies

Care Council for Wales
Children's Commissioner for Wales
Older People's Commissioner for Wales
Equality and Human Rights Commission
Wales Audit Office
Welsh Local Government Association
Wales Council Voluntary Action
Welsh Language Commissioner

Universities

University of Wales
Aberystwyth University
Swansea University
University of Glamorgan

Bangor University

Cardiff Business School
Newport University
Swansea Met University

Cardiff Met University

Glyndwr University
Trinity St Davids University

The Open University in Wales
Cardiff University

Other

CBI Wales/Cymru
Alliance of Sector Skills Councils Wales
Wales TUC
Federation of Small Businesses
Venture Wales
NESTA
Welsh Social Enterprise Coalition

Welsh Assembly Government
WEFO

Further Education Colleges

South East Wales

Barry College
Bridgend College
Coleg Morgannwg
Coleg Gwent
Merthyr Tydfil College
Ystrad Mynach College

South and West Wales

Coleg Sir Gâr
Neath Port Talbot College
Pembrokeshire College
Swansea College

Mid Wales

Coleg Ceredigion
Coleg Powys

North Wales

Coleg Harlech
Coleg Llandrillo Cymru
Coleg Menai

Deeside College
Yale College Wrexham
Welsh Assembly Government
WEFO