#### Y Bwrdd Rheoli Management Board

MB (03-10) Paper 5 (Part 1) Financial Management Report

Date: 25 March 2010 Time: 9:30-11:00

Venue: Conference Room 4B

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# Financial Management Report: Year to Date Period Ended 28 February 2010

Cynulliad Cenedlaethol

Cymru National Assembly for

Wales

This paper has been prepared for consideration by the Management Board and is not suitable for publication on the internet until after 25 March 2010

#### OVERVIEW OF FINANCIAL PERFORMANCE FOR THE PERIOD

- 1. The net spend to the end of February was £39.946 million. There is a variance of 4% against a forecast of £41.546 million for February.
- 2. The latest forecasts from budget managers, including the £274,000 call on contingency detailed in Note 5, estimates the year end outturn to be £0.894million under spent. This reflects a 1.8% under-spend against the budget of £49.701million. It also requires the services to spend 18% of the annual outturn in the last month of the year.

#### **KEY MESSAGE TO THE BOARD**

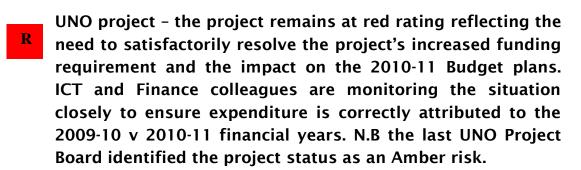
- 3. The current level of projected under-spend at £0.894million (1.8% of £49.701m) is close to the maximum 2% the Assembly judges itself against. The ideal year end position is an underspend of £250,000 or less.
- 4. The largest risk to the year end position arises from ICT work. There are several ICT projects, including UNO, where we are relying on our contractor to deliver agreed work packages before the 31 March 2010. These ICT work packages, together with achieving Service forecasts in the last month and the risk of the Members' Pension Fund requiring plus or minus £100,000 non-cash budget are the main risks to achieving an under-spend within 2% of the budget.

5. This is a substantial change to the 31 January position. This includes the latest UNO costs and the decision not to proceed with the fourth floor furniture purchase.

2009-10 Outturn position	£	
31 January 2010 position per report	144,000	
Furniture 4a refurbishment	120,000	
UNO project costs saved	167,000	
Risks with high probablity of occurring		
UNO circuit work April delivery	340,000	
UNO Hardware April delivery	300,000	
Update provided at 25 Feb meeting	1,071,000	2.2%
UNO costs - change to above	- 387,000	
ABMS project	- 20,000	
Security	- 18,000	
Finance & roundings	- 2,000	
HR	32,000	
Corporate Unit	61,000	
Estates	94,000	
Members' Pay and Allowances	63,000	
28 February 2010 position per report	894,000	1.8%

RISK ASSESSMENT ON THE APPROVED BUDGET FOR THE YEAR (£49.701 million)

6. Key risk areas within the budget, rated using Green for on target, Amber for potential risk and Red as off target, are:



The increased costs brings the total project cost to £4.4million with £1.8million forecast for 2010-11. This will bring pressure on the 2010-11 project plans as the Change Board currently has £1.5million to fund AM ICT kit, ICT in the Senedd & Medialon, Broadcasting changes, Assembly Business Management System and the Legislation Software. These will need to be prioritised with UNO's funding requirement. There is every likelihood that the Commission

will need to seek a supplementary budget if it wishes to proceed with the current projects in addition to UNO.

- Managing the year end outturn to an acceptable level Note 1 sets out the forecast under spend of £0.894million for 2009-10. The recent level of change in Service forecasts could mean we exceed the £1million under-spend. In addition, Service Budgets are forecast to spend 18% of the annual costs over the remaining weeks of the financial year.
- The movement in pension provision remains uncertain and will only be available after the year end. Finance will contact the Members' Pension Scheme actuary at the end of February to assess whether changes in investment markets are likely to have any adverse impact.

#### Other matters to note

- 7. Draft allocations for 2010-11operational budgets were issued in the week commencing 22 February 2010. Budget Managers have been asked to respond by 19<sup>th</sup> March and to identify areas that could provide savings/efficiencies bearing in mind the financial pressures & challenges surrounding 2010-11.
- 8. Planning for Budget 2011-2012 has commenced with a timetable in place. Finance expects to issue details to services in early April with subsequent workshops being arranged in April and May.
- 9. Budget managers are keeping Finance appraised of changes to their year end forecast and we currently know there is a further under-spend of £100k, pushing under-spend yet closer to £1 million.

#### **ACTIONS RECOMMENDED TO THE BOARD**

10. It is recommended that Board members:

- a. Review the level of forecast expenditure for March 2010 and continue to update Finance colleagues of changes at the earliest opportunity; AND
- b. Review paragraphs 3, 4 and 6, considering UNO and the 2010-11 project prioritisation.

## Annex to the Finance Management Report for the period April 2009 to February 2010

Note 1	presents performance by service area and projects.
Note 2	provides variance explanations.
Note 3	Not provided this month
Note 4	No change to January - not provided this month
Note 5	lists the potential further calls on the Contingency.
Note 6	No change to January - not provided this month
Note 7	provides details of the forecast year-end outturn.
Note 8	presents performance by service area for February 2010.
Note 9	presents forecasts by services for the remainder of the financial year. This is an additional analysis showing how the service areas are forecasting expenditure for the financial year's last three months.
Note 10	presents the change in year end forecasts over the past five months by Service.

To help provide a focused suite of reports, notes 3, 4 and 6 have not been provided this month. Please contact Finance if you would like to receive these.

## 1. Budget Performance for the period April - February 2009-10

Corporate Unit	Service	Forecast to date (£'000)	Actuals to date (£'000)	Variance for the period (£'000)	Variance %	2009-10 Forecast Outturn (£'000)	2009-10 Revised Annual Budget (£'000)
Change Board - Bilingual   Service Review   2,152   2,149   3   0   2,415   2,481	Corporate Unit	1,613	1,610	3	0	1,793	1,855
Service Review   2,152   2,149   3   0   2,415   2,481	Legal Services	539	539	0	0	610	614
Service Review   2,152   2,149   3   0   2,415   2,481		-		-	-	12	12
Department   Dep	Service Review	2.152	2.149	3	0		
Estate & Facilities Management 6,460 6,220 240 4 7,427 7,534 Management Financial Services 728 731 -3 -1 801 749   ICT 3,631 3,385 246 7 4,639 4,808   UNO Project 1,320 475 845 64 2,607 2,650   Members Casework project 179 132 47 26 350 200   External Communications 2,006 1,977 29 1 2,357 2,424   The Pierhead 1,183 978 205 17 1,182 1,120   Security 2,050 2,014 36 2 2,314 2,291   Procurement and 1,26 124 2 2 140 132   Sustainability 10,004 17,346 1,658 9 23,248 23,384   ASSEMBLY BUSINESS DIRECTORATE   Members' Research Service 1,665 1,656 9 1 1,834 1,921   Legislation & Chamber 964 960 4 0 1,061 1,071   Services 1,661 1,661 0 0 1,061 1,071   Service 1,665 1,656 9 1 0 1,061 1,071   Service 2,705 1,111 1,1611 0 0 0 1,768 1,853   Service 3,161 1,1611 0 0 0 1,768 1,853   Service 3,161 1,1611 0 0 0 1,053 1,145   ABMS project 15 50   Translation & Reporting 1,611 1,611 0 0 0 1,063 1,145   ABMS project 70 75   Co-ordination Unit 82 82 82 0 0 9 90 95   Service 5,273 5,259 14 0 5,890 6,210    Commission Services Total 26,429 24,754 1,675 6 31,553 32,075    Members Pay and 1,267 11,199 68 1 12,374 12,759   Potential demands on Contingency   Total - Cash Items 37,696 35,953 1,743 5 44,201 45,001    Depreciation & Notion 1,3850 3,993 -143 -4 4,356 4,200   Interest   Members Pension Provision   Total 41,546 39,946 1,600 4 48,807 49,701   Forecast Under Spend	OPERATIONS DIRECTORATE	2,132	2,143	,	Ū	2,413	2,401
Financial Services   728   731   -3   -1   801   749	Human Resources	1,321	1,310	11	1	1,430	1,476
ICT   3,631   3,385   246   7   4,639   4,808		6,460	6,220	240	4	7,427	7,534
UNO Project   1,320	Financial Services	728	731	-3	-1	801	749
Members Casework project         179         132         47         26         350         200           External Communications         2,006         1,977         29         1         2,357         2,424           The Pierhead         1,183         978         205         17         1,182         1,120           Security         2,050         2,014         36         2         2,314         2,291           Procurement and Sustainability         126         124         2         2         140         132           ASSEMBLY BUSINESS DIRECTORATE         19,004         17,346         1,658         9         23,248         23,384           ASSEMBLY BUSINESS DIRECTORATE         Members' Research Service         1,665         1,656         9         1         1,834         1,921           Legislation & Chamber Sevice         964         960         4         0         1,061         1,071           Services         1,611         1,611         0         0         1,768         1,853           Service         951         950         1         0         1,053         1,145           ABMS project         -         -         -         -         - <t< td=""><td>ICT</td><td>3,631</td><td>3,385</td><td>246</td><td>7</td><td>4,639</td><td>4,808</td></t<>	ICT	3,631	3,385	246	7	4,639	4,808
External Communications 2,006 1,977 29 1 2,357 2,424 The Pierhead 1,183 978 205 17 1,182 1,120 Security 2,050 2,014 36 2 2,314 2,291 Procurement and Sustainability 126 124 2 2 140 132 Sustainability 19,004 17,346 1,658 9 23,248 23,384  ASSEMBLY BUSINESS DIRECTORATE  Members' Research Service 1,665 1,656 9 1 1,834 1,921 Legislation & Chamber 964 960 4 0 1,061 1,071 Services Legislation Software project 15 50 Translation & Reporting 1,611 1,611 0 0 1,768 1,853 Service 951 950 1 0 1,053 1,145  ABMS project 70 75 Co-ordination Unit 82 82 82 0 0 99 95 Service 5,273 5,259 14 0 5,890 6,210  Commission Services Total 26,429 24,754 1,675 6 31,553 32,075  Members Pay and Allowances 7 1,1199 68 1 12,374 12,759 Potential demands on Contingency 274 167 Total - Cash Items 37,696 35,953 1,743 5 44,201 45,001  Depreciation & Notion 1,1626 1,546 39,946 1,600 4 48,807 49,701  Forecast Under spend	UNO Project	1,320	475	845	64	2,607	2,650
The Pierhead 1,183 978 205 17 1,182 1,120 Security 2,050 2,014 36 2 2,314 2,291 Procurement and Sustainability 126 124 2 2 140 132 Setainability 19,004 17,346 1,658 9 23,248 23,384  ASSEMBLY BUSINESS DIRECTORATE  Members' Research Service 1,665 1,656 9 1 1,834 1,921 Legislation & Chamber 964 960 4 0 1,061 1,071 Services Legislation & Reporting 1,611 1,611 0 0 1,768 1,853 Service 951 950 1 0 1,053 1,145 ABMS project 70 75 Co-ordination Unit 82 82 82 0 0 990 95 Services 5,273 5,259 14 0 5,890 6,210  Commission Services Total 26,429 24,754 1,675 6 31,553 32,075  Members Pay and Allowances 7,696 35,953 1,743 5 44,201 45,001 Depreciation & Notion 1,1454 39,946 1,600 4 48,807 49,701 Forecast Under spend	Members Casework project	179	132	47	26	350	200
Security   2,050   2,014   36   2   2,314   2,291	External Communications	2,006	1,977	29	1	2,357	2,424
Procurement and Sustainability	The Pierhead	1,183	978	205	17	1,182	1,120
Sustainability         126         124         2         2         140         132           ASSEMBLY BUSINESS DIRECTORATE         19,004         17,346         1,658         9         23,248         23,384           ASSEMBLY BUSINESS DIRECTORATE         Members' Research Service         1,665         1,656         9         1         1,834         1,921           Legislation & Chamber Service         964         960         4         0         1,061         1,071           Services         964         960         4         0         1,061         1,071           Legislation Software project         -         -         -         -         15         50           Translation & Reporting Service         1,611         1,611         0         0         1,768         1,853           Committee Service         951         950         1         0         1,053         1,145           ABMS project         -         -         -         -         70         75           Co-ordination Unit         82         82         0         0         90         95           5,273         5,259         14         0         5,890         6,210           <	-	2,050	2,014	36	2	2,314	2,291
19,004   17,346   1,658   9   23,248   23,384		126	124	2	2	140	132
Members' Research Service         1,665         1,656         9         1         1,834         1,921           Legislation & Chamber Services         964         960         4         0         1,061         1,071           Legislation Software project         -         -         -         -         -         15         50           Translation & Reporting Service         1,611         1,611         0         0         1,768         1,853           Committee Service         951         950         1         0         1,053         1,145           ABMS project         -         -         -         -         -         70         75           Co-ordination Unit         82         82         0         0         90         95           5,273         5,259         14         0         5,890         6,210           Commission Services Total         26,429         24,754         1,675         6         31,553         32,075           Members Pay and Allowances         11,267         11,199         68         1         12,374         12,759           Potential demands on Contingency         274         167           Total - Cash Items         37,696 </td <td><b>,</b></td> <td>19,004</td> <td>17,346</td> <td>1,658</td> <td>9</td> <td>23,248</td> <td>23,384</td>	<b>,</b>	19,004	17,346	1,658	9	23,248	23,384
Legislation & Chamber Services         964         960         4         0         1,061         1,071           Legislation Software project         -         -         -         -         -         15         50           Translation & Reporting Service         1,611         1,611         0         0         1,768         1,853           Committee Service         951         950         1         0         1,053         1,145           ABMS project         -         -         -         -         70         75           Co-ordination Unit         82         82         0         0         90         95           5,273         5,259         14         0         5,890         6,210           Commission Services Total         26,429         24,754         1,675         6         31,553         32,075           Members Pay and Allowances         11,267         11,199         68         1         12,374         12,759           Potential demands on Contingency         274         167           Total - Cash Items         37,696         35,953         1,743         5         44,201         45,001           Depreciation & Notion Interest         3,850	ASSEMBLY BUSINESS DIRECTOR	RATE					
Services         964         960         4         0         1,061         1,071           Legislation Software project         -         -         -         -         15         50           Translation & Reporting Service         1,611         1,611         0         0         1,768         1,853           Committee Service         951         950         1         0         1,053         1,145           ABMS project         -         -         -         -         -         70         75           Co-ordination Unit         82         82         0         0         90         95           Co-ordination Unit         82         82         0         0         90         95           Co-ordination Unit         82         82         0         0         90         95           5,273         5,259         14         0         5,890         6,210           Commission Services Total         26,429         24,754         1,675         6         31,553         32,075           Members Pay and Allowances         11,267         11,199         68         1         12,374         12,759           Total - Cash Items		1,665	1,656	9	1	1,834	1,921
Translation & Reporting Service         1,611         1,611         0         0         1,768         1,853           Committee Service         951         950         1         0         1,053         1,145           ABMS project         -         -         -         -         -         70         75           Co-ordination Unit         82         82         0         0         90         95           5,273         5,259         14         0         5,890         6,210           Commission Services Total         26,429         24,754         1,675         6         31,553         32,075           Members Pay and Allowances         11,267         11,199         68         1         12,374         12,759           Potential demands on Contingency         274         167           Total - Cash Items         37,696         35,953         1,743         5         44,201         45,001           Depreciation & Notion Interest         3,850         3,993         -143         -4         4,356         4,200           Members Pension Provision         250         500           Total         41,546         39,946         1,600         4         48,807	Services	964	960	4	0	-	
Service         1,611         1,611         0         1,768         1,853           Committee Service         951         950         1         0         1,053         1,145           ABMS project         -         -         -         -         -         -         70         75           Co-ordination Unit         82         82         0         0         90         95           5,273         5,259         14         0         5,890         6,210           Commission Services Total         26,429         24,754         1,675         6         31,553         32,075           Members Pay and Allowances         11,267         11,199         68         1         12,374         12,759           Potential demands on Contingency         274         167           Total - Cash Items         37,696         35,953         1,743         5         44,201         45,001           Depreciation & Notion Interest         3,850         3,993         -143         -4         4,356         4,200           Members Pension Provision         250         500           Total         41,546         39,946         1,600         4         48,807         49,701 </td <td></td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>15</td> <td>50</td>		-	-	-	-	15	50
ABMS project 70 75 Co-ordination Unit 82 82 0 0 0 990 95 5,273 5,259 14 0 5,890 6,210  Commission Services Total 26,429 24,754 1,675 6 31,553 32,075  Members Pay and Allowances 11,267 11,199 68 1 12,374 12,759 Potential demands on Contingency 274 167 Total - Cash Items 37,696 35,953 1,743 5 44,201 45,001  Depreciation & Notion 1,850 3,993 -143 -4 4,356 4,200 Interest Members Pension Provision 250 500  Total 41,546 39,946 1,600 4 48,807 49,701  Forecast Under spend	Service	1,611	1,611	0	0	1,768	1,853
Co-ordination Unit         82         82         0         0         90         95           5,273         5,273         5,259         14         0         5,890         6,210           Commission Services Total         26,429         24,754         1,675         6         31,553         32,075           Members Pay and Allowances         11,267         11,199         68         1         12,374         12,759           Potential demands on Contingency         274         167           Total - Cash Items         37,696         35,953         1,743         5         44,201         45,001           Depreciation & Notion Interest         3,850         3,993         -143         -4         4,356         4,200           Members Pension Provision         250         500           Total         41,546         39,946         1,600         4         48,807         49,701           Forecast Under spend         894		951	950	1	0	-	-
Span Span Span Span Span Span Span Span		-	-	-	-		
Commission Services Total         26,429         24,754         1,675         6         31,553         32,075           Members Pay and Allowances Potential demands on Contingency Total - Cash Items         11,267         11,199         68         1         12,374         12,759           Potential demands on Contingency Total - Cash Items         37,696         35,953         1,743         5         44,201         45,001           Depreciation & Notion Interest Members Pension Provision         3,850         3,993         -143         -4         4,356         4,200           Members Pension Provision         250         500           Total 41,546         39,946         1,600         4         48,807         49,701           Forecast Under spend         894	Co-ordination Unit						
Members Pay and Allowances         11,267         11,199         68         1         12,374         12,759           Potential demands on Contingency         274         167           Total - Cash Items         37,696         35,953         1,743         5         44,201         45,001           Depreciation & Notion Interest         3,850         3,993         -143         -4         4,356         4,200           Members Pension Provision         250         500           Total         41,546         39,946         1,600         4         48,807         49,701           Forecast Under spend         894		5,273	5,259	14	0	5,890	6,210
Allowances	Commission Services Total	26,429	24,754	1,675	6	31,553	32,075
Total - Cash Items         37,696         35,953         1,743         5         44,201         45,001           Depreciation & Notion Interest         3,850         3,993         -143         -4         4,356         4,200           Members Pension Provision         250         500           Total         41,546         39,946         1,600         4         48,807         49,701           Forecast Under spend         894		11,267	11,199	68	1	12,374	12,759
Depreciation & Notion Interest         3,850         3,993         -143         -4         4,356         4,200           Members Pension Provision         250         500           Total         41,546         39,946         1,600         4         48,807         49,701           Forecast Under spend         894	Potential demands on Conting	ency				274	167
Interest         3,830         3,993         -143         -4         4,536         4,200           Members Pension Provision         250         500           Total         41,546         39,946         1,600         4         48,807         49,701           Forecast Under spend         894	Total - Cash Items	37,696	35,953	1,743	5	44,201	45,001
Total         41,546         39,946         1,600         4         48,807         49,701           Forecast Under spend         894		3,850	3,993	-143	-4	4,356	4,200
Forecast Under spend 894	Members Pension Provision					250	500
	Total	41,546	39,946	1,600	4	48,807	49,701
Total Budget Available 49,701	Forecast Under spend					894	
	Total Budget Available					49,701	

## 2. Explanation of Variances outside 2% Tolerance for period to February 2010

Service/Variance % / £'000 Estates and Facilities Management: 4% under budget	Reason for Variance £230,000 not paid as expected, either due to late receipt invoices or on-going work	Action Being Taken to Rectify All invoices are expected to be received and paid during March.  There is no risk to the year end forecast
ICT: 7% Under Budge	Late reception of Merlin bill for approximately	Invoice received and paid in March.  No risk to year end forecast.
UNO: 12% under budget	£230,000 Orders placed for hardware in February, but goods not received.	The project manager is working closely with Siemens to ensure that all forecast costs can be met this year, with the possibility of even bringing forward costs from 2010-111
Casework: 26% Under budget	Timing difference for one invoice (£65,000)	Despite this, there still remains a significant risk to potential spend in 2009-10 The invoice was received and paid during March.
Pierhead: 17% under budget	Timing differences for invoices	No risk to the year end forecast position. All invoices are expected to be received and paid before year end. There is no risk to the year end position.

- 3. Forecast V Actuals to date Grouped by Expense Type not included this month
- 4. Virements not included this month

#### 5. Summary of potential demands as at 28 February 2010

Service	Potential Demands	Estimated value (£'000) of potential demands at 31 January 2010	Update as at 31 January 2010	Change in Estimated values (£'000)	New Demands in February 2010 (£'000)	Allocated from Contingency to Service Budget in February 2010 (£'000)	Estimated Potential call at 28 February 2010
ICT	IT Licence costs arising from the UNO project	274	To be met from forecast under spend	-	-	-	274
EFM	Fourth floor refurbishment, furniture for A Block	120	The decision has been taken not to proceed with this project in 2009-10	-120	-	-	-
	TOTAL	394		-120	-	-	274

6. Funds released from Service Budgets including In-Year Efficiencies, Savings and budget reductions - not included this month

### 7. Projected Final Outturn (Over)/Under-spend

	£'000	£'000
Original Contingency Budget		1,000
Less Required Efficiency Savings (in approved budget)		(250)
Add Savings identified prior to 1 April 2009		233
Add Funds released from Service Budgets including In-Year Efficiencies, Savings and budget reductions		1,676
Less additional funds already allocated to service budgets		(2,492)
Current Balance (Note 4)		167
Add Expected under spend on members' allowances	385	
Projected Services underspend	522	
Released Pension Provision	250	1,157
Less Increase in depreciation & notional interest charges	(156)	(156)
Current Forecast Under-spend (before additional pressures)		1,168
Additional Financial Pressures: (Note 5)		
• Uno Licence costs	(274)	
		(274)
Projected (overspend)/under-spend balance		894

## 8.Budget Performance for the period February 2010

Service	Month Forecast (£'000)	Month Actuals (£'000)	Variance for the month (£'000)	Variance %
Corporate Unit	155	152	3	2
Legal Services	49	49	0	0
Change Board - Bilingual		_	_	
Service Review	204	201	3	1
OPERATIONS DIRECTORATE			_	_
Human Resources	114	103	11	10
Estate & Facilities Management	580	340	240	41
Financial Services	109	113	-4	-4
ICT	568	267	301	53
UNO Project	904	114	790	87
Members Casework project	-	132	-132	-
External Communications	217	188	29	13
The Pierhead	230	25	205	89
Security	286	250	36	13
Procurement and Sustainability	14	11	3	19
,	3,022	1,543	1,479	49
ASSEMBLY BUSINESS DIRECTOR	RATE			
Members' Research Service	143	133	10	7
Legislation & Chamber Services	97	94	3	4
Legislation Software project	-	-	-	-
Translation & Reporting Service	156	156	0	0
Committee Service	99	98	1	1
ABMS project	-	-	-	-
Co-ordination Unit	8	7	1	8
	503	488	15	20
Commission Services Total	3,729	2,232	1,497	40
Members Pay and Allowances	1,052	1,116	-64	-6
Total - Cash Items	4,781	3,348	1,433	30
Depreciation & Notion Interest	350	363	-13	-4
Members Pension Provision				

Total 5,131 3,579 1,552 30

## 9. Service areas' monthly forecast expenditure for the last month 2009-

Service	Actuals to date (£'000)	March* Forecast (£,000)	Year End Forecast (£'000)
Corporate Unit	1,610	183	1,793
Legal Services	539	71	610
Change Board - Bilingual	_	12	12
Service Review	2,149	266	2,415
OPERATIONS DIRECTORATE	2,113	200	2,113
Human Resources	1,310	120	1,430
Estate & Facilities Management	6,220	1206	7426
Financial Services	731	70	801
ICT	3,385	1,254	4,436
UNO Project	475	2,132	2,607
Members Casework project	132	171	350
External Communications	1,977	380	2,357
The Pierhead	978	205	1,183
Security	2,014	300	2,314
Procurement and Sustainability	124	16	140
	17,346	5,902	23,248
ASSEMBLY BUSINESS DIRECTO	RATE		
Members' Research Service	1,656	178	1,834
Legislation & Chamber Services	960	101	1,061
Legislation Software project	-	15	15
Translation & Reporting Service	1,611	156	1,767
Committee Service	950	103	1,053
ABMS project	-	70	70
Co-ordination Unit	82	8	90
	5,259	631	5,890
Commission Services Total	24,754	6,799	31,553
Members Pay and Allowances	11,199	1,175	12,374
Potential Demands on Conting	jency	274	274
Total - Cash Items	35,953	8,248	44,201
Depreciation & Notion Interest	3,993	363	4,356
Members Pension Provision		250	250
	-	-	

Total 39,946 8,861 48,807

### 10. Service Areas' Year End Forecasts for 2009-10

Service         (report) (ropo)         (report) (ropo)         (report) (ropo)         (report) (ropo)         (report) (ropo)         (report) (ropo)         (report) (ropo)         (report) (ropo)         (report) (ropo)         (roport) (ropo)         (roport) (roport)         (roport) (ropo)         (roport) (ropo)<		Forecast Sept	Forecast Oct	Forecast Nov	Forecast Dec	Forecast	Forecast Feb
Service         (£'000)         (£'010)         (£'010)         (£'010)         (£'010)         (£'010)         (£'010)         (£'010)         (£'010)         (£'010)         (£'010)         (£'010)         (£'010) <t< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td></t<>							
Legal Services	Service	(£'000)		(£'000)	(£'000)	(£'000)	(£'000)
Change Board - Bilingual Service Review         2. 346         2.362         2.397         2.460         2.476         2.415           OPERATIONS DIRECTORATE Human Resources         1.497         1.497         1.754         1.461         1.462         1.430           Estate & Facilities         7.675         7.513         7.538         7.537         7.521         7.427           Financial Services         790         794         795         794         797         801           ICT         4,932         4,744         4,875         4,818         4,639         4,639           UNO Project         -         2,650         2,086         2,086         3,028         2,607           Members Casework project         -         -         2,332         2,275         2,357         2,357           External Communications         3,335         2,217         2,233         2,275         2,357         2,357           The Pierhead         -         1,107         1,109         1,217         1,1183         1,183         1,83           Security         2,231         2,231         2,2304         2,292         2,296         2,314           Project ment and         1,061         1,629         1	Corporate Unit	1,769	1,779	1,797	1,838	1,854	1,793
Service Review	Legal Services	577	583	600	610	610	610
OPERATIONS DIRECTORATE           Human Resources         1,497         1,497         1,754         1,461         1,462         1,430           Estate & Facilities         7,675         7,513         7,538         7,537         7,521         7,427           Management         790         794         795         794         797         801           ICT         4,932         4,744         4,875         4,818         4,639         4,639           UNO Project         2,650         2,086         2,086         3,028         2,607           Members Casework project         -         2,650         2,086         2,086         3,028         2,607           Members Casework project         -         2,233         2,275         2,357         2,357         7,537           The Pierhead         -         1,107         1,109         1,217         1,183         1,183           Security         2,231         2,231         2,231         2,292         2,296         2,314           Procurement and         20,461         22,987         22,836         22,943         23,773         23,278           ASSEMBLY BUSINESS OPERATIONS         1,024         1,051         1,049		-	-	-	12	12	12
Human Resources         1,497         1,497         1,754         1,461         1,462         1,430           Estate & Facilities         7,675         7,513         7,538         7,537         7,521         7,427           Financial Services         790         794         795         794         797         801           ICT         4,932         4,744         4,875         4,818         4,639         4,639           UNO Project         -         2,650         2,086         2,086         3,028         2,607           Members Casework project         -         -         2,231         2,232         322         350         350           External Communications         3,335         2,217         2,233         2,275         2,357         7,513         1,109         1,217         1,1183         1,183         1,183         1,183         1,183         1,183         1,183         1,183         1,183         1,183         1,140         1,40         1,40         2,292         2,296         2,314         2,796         2,314         2,298         2,294         2,314         1,40         1,40         1,40         1,40         1,40         1,40         1,40         1,40         1,40 <td></td> <td>2,346</td> <td>2,362</td> <td>2,397</td> <td>2,460</td> <td>2,476</td> <td>2,415</td>		2,346	2,362	2,397	2,460	2,476	2,415
Estate & Facilities Management         7,675         7,513         7,538         7,537         7,521         7,427 Management           Financial Services         790         794         795         794         797         801           ICT         4,932         4,744         4,875         4,818         4,639         4,639           UNO Project         -         2,650         2,086         2,086         3,028         2,607           Members Casework project         -         -         -         320         350         350           External Communications         3,335         2,217         2,233         2,275         2,357         2,357           The Pierhead         -         1,107         1,109         1,217         1,183         1,183           Security         2,231         2,321         2,304         2,292         2,296         2,314           Procurement and Sustainability         1,44         142         143         140         140           ASSEMBLY BUSINESS OPERATIONS         20,461         22,987         22,836         22,943         23,773         23,248           ASSEMBLY BUSINESS OPERATIONS         1,054         1,051         1,054         1,051         1	OPERATIONS DIRECTORATE						
Management Financial Services         790         794         795         794         7,321         7,427           Einancial Services         790         794         795         794         797         801           ICT         4,932         4,744         4,875         4,818         4,639         4,639           UNO Project         4,932         4,744         4,875         4,818         4,639         4,639           UNO Project         -         2,650         2,086         2,086         3,028         2,607           Members Casework project         -         -         -         320         350         350           External Communications         3,335         2,217         2,233         2,275         2,357         2,351           The Pierhead         -         1,107         1,109         1,217         1,183         1,183           Security         2,231         2,321         2,304         2,292         2,296         2,314           Procurement and         -         1,44         142         143         140         140           Sustainability         2,0461         22,987         22,836         22,943         23,773         23,278	Human Resources	1,497	1,497	1,754	1,461	1,462	1,430
ICT		7,675	7,513	7,538	7,537	7,521	7,427
UNO Project	Financial Services	790	794	795	794	797	801
Members Casework project         -         -         320         350         350           External Communications         3,335         2,217         2,233         2,275         2,357         2,357           The Pierhead         -         1,107         1,109         1,217         1,183         1,183           Security         2,231         2,321         2,304         2,292         2,296         2,314           Procurement and         -         144         142         143         140         140           Sustainability         20,461         22,987         22,836         22,943         23,773         23,248           ASSEMBLY BUSINESS OPERATIONS	ICT	4,932	4,744	4,875	4,818	4,639	4,639
External Communications         3,335         2,217         2,233         2,275         2,357         2,357           The Pierhead         -         1,107         1,109         1,217         1,183         1,183           Security         2,231         2,321         2,304         2,292         2,296         2,314           Procurement and Sustainability         -         144         142         143         140         140           Procurement and Sustainability         -         144         142         143         140         140           ASSEMBLY BUSINESS OPERATIONS         -         144         142         143         140         140           ASSEMBLY BUSINESS OPERATIONS         -         148         1,823         1,832         1,835         1,834           Members' Research Service         1,828         1,846         1,823         1,832         1,835         1,834           Legislation Software Processory         1,054         1,051         1,049         1,068         1,061         1,061           Legislation & Reporting Services         1,751         1,765         1,768         1,787         1,767         1,767           Committee Service         1,044         1,035         <	UNO Project	-	2,650	2,086	2,086	3,028	2,607
The Pierhead   1,107   1,109   1,217   1,183	Members Casework project	-	-	-	320	350	350
Security Procurement and Sustainability         2,231         2,321         2,321         2,324         2,292         2,296         2,314           Procurement and Sustainability         144         142         143         140         140           SUSTAINABILITY         20,461         22,987         22,836         22,943         23,773         23,248           ASSEMBLY BUSINESS OPERATIONS         32,248         32,773         23,248         32,24	<b>External Communications</b>	3,335	2,217	2,233	2,275	2,357	2,357
Procurement and Sustainability         -         144         142         143         140         140           Sustainability         20,461         22,987         22,836         22,943         23,773         23,248           ASSEMBLY BUSINESS OPERATIONS         Members' Research Service         1,828         1,846         1,823         1,832         1,835         1,834           Legislation & Chamber Services         1,054         1,051         1,049         1,068         1,061         1,061           Legislation Software Project         50         50         50         50         15         15           Translation & Reporting Service         1,751         1,765         1,768         1,787         1,767         1,767           Committee Service         1,044         1,035         1,031         1,051         1,053         1,053           ABMS project         75         75         75         75         50         70           Cordination Unit         88         88         88         91         90         90           Commission Services Total         28,695         31,260         31,117         31,357         32,120         31,553           Members Pay and Allowances <td< td=""><td>The Pierhead</td><td>-</td><td>1,107</td><td>1,109</td><td>1,217</td><td>1,183</td><td>1,183</td></td<>	The Pierhead	-	1,107	1,109	1,217	1,183	1,183
Sustainability         -         144         142         143         140         144           ASSEMBLY BUSINESS OPERATIONS         20,461         22,987         22,836         22,943         23,773         23,248           ASSEMBLY BUSINESS OPERATIONS         1         22,987         22,836         22,943         23,773         23,248           ASSEMBLY BUSINESS OPERATIONS         1         22,987         22,836         22,943         23,773         23,248           Members' Research Service         1,828         1,846         1,823         1,832         1,835         1,834           Legislation Software project         50         50         50         15         15         15           Translation & Reporting Service         1,751         1,765         1,768         1,787         1,767         1,767           Service         1,044         1,035         1,031         1,051         1,053         1,053           ABMS project         75         75         75         75         50         70           Co-ordination Unit         88         88         88         91         90         90           Egislation Services Total         28,695         31,260         31,117 <td< td=""><td>Security</td><td>2,231</td><td>2,321</td><td>2,304</td><td>2,292</td><td>2,296</td><td>2,314</td></td<>	Security	2,231	2,321	2,304	2,292	2,296	2,314
Sustainability		-	144	142	143	140	140
ASSEMBLY BUSINESS OPERATIONS           Members' Research Service         1,828         1,846         1,823         1,832         1,835         1,834           Legislation & Chamber Services         1,054         1,051         1,049         1,068         1,061         1,061           Legislation Software Project         50         50         50         50         15         15           Translation & Reporting Service         1,751         1,765         1,768         1,787         1,767         1,767           Committee Service         1,044         1,035         1,031         1,051         1,053         1,053           ABMS project         75         75         75         75         50         70           Co-ordination Unit         88         88         88         91         90         90           Commission Services Total         28,695         31,260         31,117         31,357         32,120         31,553           Members Pay and Allowances         12,546         12,386         12,400         12,489         12,437         12,374           Total - Cash Items         41,241         43,646         43,517         43,846         44,557         43,927           De	Sustainability	20.461					
Members' Research Service         1,828         1,846         1,823         1,832         1,835         1,834           Legislation & Chamber Services         1,054         1,051         1,049         1,068         1,061         1,061           Legislation Software Poroject         50         50         50         50         15         15           Translation & Reporting Service         1,751         1,765         1,768         1,787         1,767         1,767           Committee Service         1,044         1,035         1,031         1,051         1,053         1,053           ABMS project         75         75         75         75         75         50         70           Co-ordination Unit         88         88         88         91         90         90           ABMS project         28,695         31,260         31,117         31,357         32,120         31,553           Co-ordination Unit         88         88         88         91         90         90           Members Pay and Allowances         12,546         12,386         12,400         12,489         12,437         12,374           Total – Cash Items         41,241         43,646         43,517	ACCEMBLY BUCINESS OPERATIO	-	22,967	22,830	22,943	23,773	23,246
Legislation & Chamber Services         1,054         1,051         1,049         1,068         1,061         1,061           Legislation Software project Translation & Reporting Service         50         50         50         50         15         15           Translation & Reporting Service         1,751         1,765         1,768         1,787         1,767         1,767           Committee Service         1,044         1,035         1,031         1,051         1,053         1,053           ABMS project         75         75         75         75         50         70           Co-ordination Unit         88         88         88         91         90         90           Commission Services Total         28,695         31,260         31,117         31,357         32,120         31,553           Members Pay and Allowances         12,546         12,386         12,400         12,489         12,437         12,374           Total - Cash Items         41,241         43,646         43,517         43,846         44,557         43,927           Depreciation & Notion Interest         4,356         4,356         4,356         4,356         4,356         4,356           Members Pension Provision <td< td=""><td>ASSEMBLY BUSINESS OPERATION</td><td>DNS</td><td></td><td></td><td></td><td></td><td></td></td<>	ASSEMBLY BUSINESS OPERATION	DNS					
Services         1,054         1,051         1,049         1,088         1,061         1,061           Legislation Software project         50         50         50         50         15         15           Translation & Reporting Service         1,751         1,765         1,768         1,787         1,767         1,767           Committee Service         1,044         1,035         1,031         1,051         1,053         1,053           ABMS project         75         75         75         75         75         50         70           Co-ordination Unit         88         88         88         91         90         90           Services Total         28,695         31,260         31,117         31,357         32,120         31,553           Members Pay and Allowances         12,546         12,386         12,400         12,489         12,437         12,374           Total - Cash Items         41,241         43,646         43,517         43,846         44,557         43,927           Depreciation & Notion Interest         4,356         4,356         4,356         4,356         4,356         4,356         4,356           Members Pension Provision         500		1,828	1,846	1,823	1,832	1,835	1,834
Legislation Software project         50         50         50         50         15         15           Translation & Reporting Service         1,751         1,765         1,768         1,787         1,767         1,767           Committee Service         1,044         1,035         1,031         1,051         1,053         1,053           ABMS project         75         75         75         75         50         70           Co-ordination Unit         88         88         88         91         90         90           Co-ordination Services Total         28,695         31,260         31,117         31,357         32,120         31,553           Members Pay and Allowances         12,546         12,386         12,400         12,489         12,437         12,374           Total - Cash Items         41,241         43,646         43,517         43,846         44,557         43,927           Depreciation & Notion Interest         4,356         4,356         4,356         4,356         4,356         4,356           Members Pension Provision         500         500         500         250         250         250           Supplementary Budget         1,950         -         -		1,054	1,051	1,049	1,068	1,061	1,061
Translation & Reporting Service         1,751         1,765         1,768         1,787         1,767         1,767           Committee Service         1,044         1,035         1,031         1,051         1,053         1,053           ABMS project         75         75         75         75         75         50         70           Co-ordination Unit         88         88         88         91         90         90           5,889         5,911         5,884         5,954         5,871         5,890           Commission Services Total         28,695         31,260         31,117         31,357         32,120         31,553           Members Pay and Allowances         12,546         12,386         12,400         12,489         12,437         12,374           Total - Cash Items         41,241         43,646         43,517         43,846         44,557         43,927           Depreciation & Notion Interest         4,356 </td <td>Legislation Software</td> <td>50</td> <td>50</td> <td>50</td> <td>50</td> <td>15</td> <td>15</td>	Legislation Software	50	50	50	50	15	15
ABMS project 75 75 75 75 50 70 Co-ordination Unit 88 88 88 91 90 90 5,889 5,911 5,884 5,954 5,871 5,890  Commission Services Total 28,695 31,260 31,117 31,357 32,120 31,553  Members Pay and Allowances 12,546 12,386 12,400 12,489 12,437 12,374  Total - Cash Items 41,241 43,646 43,517 43,846 44,557 43,927  Depreciation & Notion Interest 4,356 4,356 4,356 4,356 4,356 Members Pension Provision 500 500 500 250 250 250  Supplementary Budget 1,950	Translation & Reporting	1,751	1,765	1,768	1,787	1,767	1,767
Co-ordination Unit         88         88         88         91         90         90           5,889         5,911         5,884         5,954         5,871         5,890           Commission Services Total         28,695         31,260         31,117         31,357         32,120         31,553           Members Pay and Allowances         12,546         12,386         12,400         12,489         12,437         12,374           Total - Cash Items         41,241         43,646         43,517         43,846         44,557         43,927           Depreciation & Notion Interest         4,356	Committee Service	1,044	1,035	1,031	1,051	1,053	1,053
Commission Services Total         5,889         5,911         5,884         5,954         5,871         5,890           Commission Services Total         28,695         31,260         31,117         31,357         32,120         31,553           Members Pay and Allowances         12,546         12,386         12,400         12,489         12,437         12,374           Total - Cash Items         41,241         43,646         43,517         43,846         44,557         43,927           Depreciation & Notion Interest         4,356	ABMS project	75	75	75	75	50	70
Commission Services Total         28,695         31,260         31,117         31,357         32,120         31,553           Members Pay and Allowances         12,546         12,386         12,400         12,489         12,437         12,374           Total - Cash Items         41,241         43,646         43,517         43,846         44,557         43,927           Depreciation & Notion Interest         4,356<	Co-ordination Unit	88	88	88	91	90	90
Members Pay and Allowances         12,546         12,386         12,400         12,489         12,437         12,374           Total - Cash Items         41,241         43,646         43,517         43,846         44,557         43,927           Depreciation & Notion Interest         4,356         4,356         4,356         4,356         4,356         4,356         4,356         4,356         4,356         4,356         500         250		5,889	5,911	5,884	5,954	5,871	5,890
Allowances         12,346         12,386         12,400         12,489         12,437         12,374           Total - Cash Items         41,241         43,646         43,517         43,846         44,557         43,927           Depreciation & Notion Interest         4,356         4,356         4,356         4,356         4,356         4,356           Members Pension Provision Supplementary Budget         500         500         500         250         250         250           Total         48,047         48,502         48,373         48,452         49,163         48,533           Potential demands on Contingency         1,173         374         149         474         394         274	Commission Services Total	28,695	31,260	31,117	31,357	32,120	31,553
Depreciation & Notion Interest         4,356         <		12,546	12,386	12,400	12,489	12,437	12,374
Interest         4,356         250 <t< td=""><td>Total - Cash Items</td><td>41,241</td><td>43,646</td><td>43,517</td><td>43,846</td><td>44,557</td><td>43,927</td></t<>	Total - Cash Items	41,241	43,646	43,517	43,846	44,557	43,927
Interest         4,356         250 <t< td=""><td>Depreciation &amp; Notion</td><td></td><td></td><td></td><td></td><td></td><td></td></t<>	Depreciation & Notion						
Supplementary Budget         1,950         - <td></td> <td>4,356</td> <td>4,356</td> <td>4,356</td> <td>4,356</td> <td>4,356</td> <td>4,356</td>		4,356	4,356	4,356	4,356	4,356	4,356
Total         48,047         48,502         48,373         48,452         49,163         48,533           Potential demands on Contingency         1,173         374         149         474         394         274	<b>Members Pension Provision</b>	500	500	500	250	250	250
Potential demands on Contingency 1,173 374 149 474 394 274	Supplementary Budget	1,950	-	-	-	-	-
Contingency 1,173 374 149 474 394 274	Total	48,047	48,502	48,373	48,452	49,163	48,533
Total 49,220 48,876 48,522 48,926 49,557 48,807		1,173	374	149	474	394	274
	Total	49,220	48,876	48,522	48,926	49,557	48,807