Special Educational Needs Regional Planning

South East Wales Project

Information Requirements

1. **Pupil Level Data**

   Name, D.O.B, N/C year, address, ethnicity, language, need, current provision, parental details, stage of code, resources needed, personnel, attendance record, exclusion information, SEN reviews, transport

   All pupil level data will be transferred to the Regional Database via Education.

2. **Provision and Resources**

   All provision available its capacity and nature, provision used outside the area and cost, provision used on a regional basis and cost, equipment held centrally, parental support groups, leisure activities, funding arrangements, personnel involved

3. **Services**

   SEN services available, advice and guidance to parents, support groups.

4. **SEN Staff Vacancies**

   All vacancies to be notified to project co-ordinator for display on web site and newsletter. Each organisations personnel division notified of the projects existence and aims in relation to the retention of specialist SEN staff in the area.

5. **Training**

   Multi-agency training events to be organised where possible. Notification to other agencies directly and via project co-ordinator

6. **SEN events**

   All agencies to notify of other seminars , conferences and other events that may of interest to other professionals and parents

7. **Joint Services**

   Services provided across the authorities and to whom. Criteria for support and funding. Identification of low incidence SEN. Difficulties in Joint Service provision and areas for improvement.

8. **Voluntary Groups and Organisations**

   All services and support groups available.

9. **Geographical Information**

   All pupil and provision data as listed. Maps of authorities.

10. **Monitoring Progress of Young People Post 16**

    Identification of 14+. Review of transitional reviews. Review of multi agency approach to review. Transitional care arrangements from paediatrics to adult services, children to adult services and schools to further education and careers services.

11. **All Wales Benchmarking Information**

    Collection of data from education on information supplied for all Wales Benchmarking, to share best practice.

12. **Funding Arrangements**

Unit costs of placements, current SEN budget, training budget for SEN, transport costs, cost of regional and out of county provision.

Information Sources

Education will provide all pupil level data. Much of the information on provision and services will be required from Education, Social Services and the Health Authority as well as the voluntary sector where applicable. Other information on training events, courses, conferences and support groups may come from a variety of sources. Post 16 information should be accessible via colleges of further education and careers services.

Information on partner agency training events and vacancies should also come directly from

Education, Social Services and the Health Authority.

Directors and Chief Officers should notify the relevant personnel of the need to submit information as quickly as possible to the project co-ordinator upon request.

Information Recipients

All information to be co-ordinated by the Project Co-ordinator and administrative assistant for the project.

Information will be analysed and shared on a global basis only.

Information will be returned to home authorities, if required, on an area only basis.

Information on all areas will be accessible to joint service providers as they work across the region.

We will consider the use of the database, in conjunction with South Wales Police, for interrogation in relation to Child Protection issues across the region.

Information will be given to parents and young people on a global basis.