

# **Pwyllgor Archwilio a Sicrwydd Risg Comisiwn y Cynulliad Assembly Commission Audit & Risk Assurance Committee**

**Date:** 07 April 2014  
**Time:** 11.00 – 13.00  
**Venue:** Conference Room 4B, Tŷ Hywel

Cynulliad  
Cenedlaethol  
Cymru  
National  
Assembly for  
Wales



## **AGENDA**

### **Item 1 - Introductions and apologies and declaration of interests**

### **Item 2 - Minutes of 3 February meeting, actions and matters arising**

ACARAC (22) Paper 1a – Minutes of 3 February 2014

ACARAC (22) Paper 1b – Update on actions

### **Internal Audit**

Item 3 – Head of Internal Audit's update

ACARAC (22) Paper 2a

Item 4 – Internal Audit Recommendations Monitoring

ACARAC (22) Paper 2b

Item 5 – Draft outline audit plan for 2014-15

ACARAC (22) Paper 2c

Item 6 – Latest Internal Audit reports – Corporate Improvement

ACARAC (22) Paper 2d

Item 7 – Data Analytics

ACARAC (22) Paper 2e

Item 8 – ICT Business Readiness Review

ACARAC (22) Paper 2f

Item 9 – Internal Audit Follow Up

ACARAC (22) Paper 2g

Item 10 – Joint Working Protocol

ACARAC (22) Paper 2h

### **External Audit**

Item 11 – Update from WAO (to include the audit fee)

Oral Item

### **Finance**

Item 12 – Budget Update

ACARAC (22) Paper 3

**Assembly Commission Governance**

Item 13 – First draft of Governance Statement 2013-2014

ACARAC (22) Paper 4a

**Corporate Risk**

Item 14 – Corporate Risk Report

ACARAC (22) Paper 4b

Corporate Risk Summary Report

ACARAC (22) Paper 4b Annex A

Corporate Risk Plotted

ACARAC (22) Paper 4b Annex B

Item 15 - Examination of Corporate Risk

ACARAC (22) Paper 4c

**Other Items**

Item 16 – ACARAC Annual Report

ACARAC (22) Paper 5a

Item 17 – Effectiveness survey questions (for approval) and update on 360 degree feedback

ACARAC (22) Paper 5b

Item 18 – Departures summary

ACARAC (22) Paper 5c

Item 19 – ACARAC Forward Work Programme

ACARAC (22) Paper 5d

**Private Session**

Consider the effectiveness of the Committee’s relationship with the Accounting Officer and Assembly Officials.