

Pwyllgor Archwilio Comisiwn y Cynulliad Assembly Commission Audit Committee

Cynulliad
Cenedlaethol
Cymru
National
Assembly for
Wales



Date: 7 November 2013
Time: 11.00 – 13.00
Venue: Conference Room 4B, Ty Hywel, National Assembly for Wales

AGENDA

Introductions

Item 1 - Minutes of meeting held on 4 July 2013 - matters arising

Internal Audit

Item 2 – Head of Internal Audit’s Report

ACAC (20) Paper 1a – Internal Audit Progress Report

Item 3 – Public Sector Internal Audit Standards

ACAC (20) Paper 1b – Conformance with Public Sector Internal Audit Standards and Draft Internal Audit Charter

Item 4 – Latest Internal Audit Reports

ICT Futures Progress Report – oral update

ACAC (20) Paper 1c – HR Performance Appraisal Report

ACAC (20) Paper 1d – Assembly Business Management System Review

ACAC (20) Paper 1e – Scheme of Delegations Report

ACAC (20) Paper 1f - Voluntary Exit Scheme Report

ACAC (20) Paper 1g – HR Payroll Project Update and Review

ACAC (20) Paper 1h – Follow up report (on previously completed audits)

External Audit

Item 5 – Wales Audit Office Management Letter

ACAC (20) Paper 2a – Management Letter 2012-13

Assembly Commission Governance

Item 6 – Budget Update

ACAC (20) Paper 3a – Budget Update

ACAC (20) Paper 3b - Assembly Commission Draft Budget 2014-15

Item 7 – Risk Management Report and changes arising

ACAC (20) Paper 3c - Corporate Risks Report (+annex)

Item 8 – Critical examination of one risk

ACAC (20) Paper 3d – Examination of corporate capacity risk

Other items

Item 9 - Departures

ACAC (20) Paper 4a – Departures Report

Item 10 – Forward work programme

ACAC (20) Paper 4b - Forward work programme

Item 11 – HM Treasury’s updated guidance

ACAC (20) Paper 4c – HM Treasury’s updated Audit and Risk Assurance Committee Handbook

Private session

Consider the effectiveness of the Committee’s relationship with external audit