

## **STANDARDS COMMITTEE**

Date: 11 November 1999

Time: 2pm to 3.30pm

Venue: Committee Room 3, National Assembly Building

### **AGENDA - Quarterly meeting**

#### **Item 1: Minutes of the last meeting and Chair's introductory remarks (10 minutes)**

##### **Oral item**

The Chair will open the meeting, introduce the new Clerk Barbara Wilson, briefly outline its purpose and will call for any apologies. Members of the Committee will be invited to confirm the minutes of the last meeting as an accurate record.

#### **Item 2: Quarterly update and review of action arising from STD-01-99**

**(15 minutes)**

**Papers produced by Secretariat – STD02-05-99; STD02-06-99; & STD02-07-99**

The Committee will be invited to note.

#### **Item 3: Complaints & the Role of the Independent Adviser (Main Business) (60 minutes)**

**Papers for consideration & approval - STD02-08-99, Annexes 1-3** Outlining the options for each stage of an investigation; the proposed role of the Independent Adviser at each stage; and the draft job specification.

The Committee's views and agreement to proceed will be sought.

#### **Item 4: Any Other Business and date of next meeting**

**Secretariat**

**Office of the Presiding Officer**